

How to submit media files for the 2019 SSMT awards

AUDIO FILES: We prefer submissions in mp3 format. (Other formats can be accepted, but will be converted to mp3 for shortlisting and judging.)

- 1) **ONLINE TRANSFER:** Please send the file via **WeTransfer** (www.wetransfer.com) to entries@sandfordawards.org.uk. We can also accept Dropbox files if necessary.
- 2) **BY POST:** Send a labelled USB stick with the mp3 file(s) to the SSMT office address below.

VIDEO FILES: All video entries should be in 1920x1080 HD format. (Low bit-rate files are acceptable. We don't need full broadcast-spec copies).

- 1) **ONLINE TRANSFER:** If your files are **less than 2GB** in size they can be sent to entries@sandfordawards.org.uk via www.wetransfer.com (This is a free service with no sign-up required). We will also accept Dropbox files if necessary.
- 2) **BY POST:** Files **over 2Gb** in size should be sent on a labelled USB stick to the address below. Please ensure your file is suitably named.
- 3) **STREAMING VIDEO:** If your entry is permanently available online (eg Vimeo/YouTube etc.) **AND** it is also downloadable as an HD file from that site, then we can accept a web-link (with password if required).
PLEASE DO NOT SEND links to rights-protected sites such as BBC iPlayer or ALL4 as these sites typically remove programmes after a limited time, and don't allow file download.

If you have any queries, please contact

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London
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